Program Description/Textbook or Print Instructional Material

Vendor:	**Glencoe/McGraw-Hill**	**Web Address:**	**http://www.glencoe.com**
Title:	**EXPLORING CAREERS**		
Author:	**Kelly-Plate, Volz-Patton**	**Copyright:**	**2004**
ISBN:	**0078456444**	**Course/Content Area:**	**CAREER EXPLORATION**
Intended Grade or			
Level:	**6-8**	**Readability Level:**	**6 Fry**
List Price:	**N/A**	**Lowest Wholesale Price:**	**37.98**

Level of Accommodations (Level One, Two or Three)   Level Three

If Level Two or Three, please provide rationale for not meeting Level One Compliance: Providing a higher level of accessibility compliance is too costly for the size of the student enrollment in this curriculum area.

FEATURES*

*DISCLAIMER: The features of each book or program were developed by the publisher and do not reflect the opinion of the State Textbook/Instructional Materials Review Team, State Textbook Commission, or the Kentucky Department of Education.

Content

Exploring Careers presents the content appropriate for a middle school student to evaluate their own interests and to become familiar with all the career areas that exist in the Career Clusters. *Exploring Careers* helps students research careers, explor the workplace competencies necessary for workplace success, set goals, and begin to understand the workplace is a rapidly changing place. The five units covered include Career Exploration, Finding and Applying for a Job, Employment Skills, Business and Personal Finance, and Lifelong Learning.

Student Experiences

Exploring Careers is designed to help students of all ability levels learn more about themselves, their interests and skills as they research available jobs and careers. Students will be actively involved in teamwork projects to solve problems, engaged in building their own personal career information portfolios on the computer, all the while involved in classroom discussions and applying communication and mathematics skills. Suggestions are made for Internet searches, field trips and guest speakers.

Assessment

Exploring Careers includes a variety of assessment options for teacher to evaluate student's recall of content. The Lesson and Chapter Review at the end of each Lesson, the blackline masters of Chapter Tests in the Teacher Resource Binder, and **Exam***View*® Test Generator where teachers may create customized tests, all provide traditional assessment methods. *Exploring Careers* also provides a variety of other performance assessment options from roll playing, working as a team member on a project, to writing or demonstrating real-life situations.

Organization

Exploring Careers is divided into 5 Units and 16 Chapters. Each chapter is further divided into 2 to 3 Lessons, each ending with Review and Activities. Each Chapter also ends with Review and Activities. In addition, each end of Chapter reviews one of the sixteen Career Clusters, and includes an individual and cooperative learning Exploration Activity. A comprehensive Glossary, Appendix on the Career Clusters and Index complete the text.

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Resource Materials

- **Gratis Items To Be Provided And Under What Conditions**

Free, 1 Per Teacher: Teacher Annotated Edition, Teacher Resource Binder, Interactive Lesson Planner CD-ROM, ExamView Test Generator

- **Available Ancillary Materials**

All Items Listed Above as Gratis Items

RESEARCH DATA/EVIDENCE OF EFFECTIVENESS**

**DISCLAIMER: The Research Data/Evidence of Effectiveness was provided by the publisher and do not reflect the opinion of the State Textbook/Instructional Materials Review Team, State Textbook Commission, or the Kentucky Department of Education.

Research Data

In preparation for the fourth edition of *Exploring Careers*, the following was done:

- Evaluated post-publication reviews of previous editions
- Conducted teacher reviews
- Attended classrooms and career conferences to seek out the most current information
- Researched and consulted with teachers for current professional development materials
- Conducted national research survey
- Conducted competitive analysis
- Reviewed state standards for content evaluation
- Conducted post-publication reviews
- Sought out the most current information

Title: Exploring Careers	
Publisher: Glencoe/McGraw Hill	
Item Evaluated: Textbook and supplemental materials	
Copyright Date: 2004	**Evaluator: Sims**
Content Level: 6-8	**Date of Evaluation 7/28/03**

Level of Alternative Format	Level 1 – Full Compliance	Level 2 – Provisional Compliance	Level 3 – Marginal Compliance
This section completed by Exceptional Children Services			

Overall Strengths and/or Weaknesses

Disclaimer: Comments on the strengths and/or weaknesses of each book, material or program were written by members of the State Textbook/Instructional Materials Review Team and reflect their opinions . They do not reflect the opinions of the State Textbook Commission nor the Kentucky Department of Education. In addition, the State Textbook/ Instructional Materials Review Team completed each evaluation form during the week of July 28-Aug. 1, 2003. In order to maintain the integrity of the of the review team's comments, editing was limited to spelling and punctuation.

Recommendations:
X Recommended by reviewers to State Textbook Commission
☐ Not recommended by reviewers to State Textbook Commission

Publisher's Explanation of Reviewer's Comments: By action of the State Textbook Commission, publishers are provided limited space, 150 words, to respond to what they may consider factual errors made by the reviewers in the evaluation.

Group V - Career/Technical Vocational/Practical Living Education Instructional Materials Evaluation Tool Pathways to Careers

Title:	Publisher

Technology Management Summary Data:	20 possible points	_____0_____ points earned

Technology Management Comments:
Good planning functions. Somewhat difficult to begin using but easy to use after a short experimentation period.

Technology Presentation/Interface Summary Data:	40 possible points	_____24_____ points earned

Technology Presentation/Interface Comments:
Most included software is for instructor. In particular, planner software is flexible and intuitive.

Content Summary Data:	36 possible points	_____28_____ points earned

Content Comments:
Content is thorough. They cover content of career choices at the middle school level well.

Instruction & Management Summary Data	52 possible points	_____48_____points earned

Instruction & Management Comments: Materials do good job of providing teacher with instructional materials and suggestions. Does adequate job of providing assessment opportunities.

Organization & Structure Summary Data	36 possible points	_____35_____ points earned

Organization & Structure Comments:
Materials are organized in such a way as to be easily accessible by student and instructor.

Resource Material Summary Data	40 possible points	_____31_____points earned

Resource Material Comments:
Most resource materials were excellent. Main concern was difficulty accessing student activities online.

Group V - Career /Technical & Vocational/Practical Living
Electronic Instructional Media Review Form
Stand Alone/Independent or Integrated Software for Pathways to Careers

Equipment (circle or change fill color)	Grade Level (circle or change fill color)	Audience (circle or change fill color)	Format (circle or change fill color)
Windows	Primary	Individual	Stand Alone/Independent
Macintosh	**Intermediate**	Small Group	Integrated
CD-ROM	Middle	**Large Group**	**Supplemental**
DVD	High		In lieu of basal test
Sound			
Other			

If other, explain

Cost __NA_____

_____single copy	_____site license
_____network version	_____school version
____lab pack of ___ copies	_____online

Type of Software: Check all that apply	_____Simulation	_____Management	_____Interdisciplinary	_____Problem Solving	____Tutorial
	_____Exploratory	_____Creativity	_____Drill and Practice	_____Critical Thinking	_____Utility	_____Other:

Rating Scale:	3—Some of the time	1—None of the time
4—All or the time	2—Minimally	0— Not applicable

Management	Rating
Allows customizing for individual learning needs.	0
Allows students to exit and resume at a later time.	0
Keeps a students performance record, where needed.	0
Allows control of various aspects of the software (e.g., turning sound off).	0
Allows for printed reports.	0
Comments: This software is a supplemental PowerPoint presentation of the material covered in the textbook. Although this software doesn't fit this category it seems to be helpful material.	**Total 0**

Presentation/Interface	Rating
Presents material in an organized manner.	4
Has consistent, easy-to-use, on-screen instructions.	4
Has developmentally correct presentation format.	4
Adapts to different learning environments (learning styles/multiple intelligences, etc.)	0
Accessible for special needs students.	0
Runs smoothly, without long delays.	4
Presents easy-to-view text and graphics.	4
Presents easy-to-hear and understand sounds.	0
Avoids unnecessary screens, sounds, and graphics.	4
Provides immediate, appropriate feedback.	**0**
Comments: PowerPoint presentation is attractive and concise. Seems to be a very useful resource.	**Total 24**

Content—Pathways to Careers	Rating
Orientation to Careers and Career Clusters	4
Employability	4
Self Management	3
Work Ethics	3
Decision Making Skills	3
Finding and Keeping a Job	4
Planning Career Path	4
Career Assessment	3
Work Based Learning (NA since work based learning doesn't become available for students until secondary level.	0
Comments:	**Total 28**

Rating Scale:	2—Minimally
4—All or the time	1—None of the time
3—Some of the time	0— Not applicable

Instruction and Assessment	Rating
Identifies a Sense of Purpose	4
Builds on Student Ideals	4
Engages Students	4
Develops Career Ideas	4
Promotes Student Thinking	4
Assesses Student Progress	3
Enhances The Learning Environment	4
Reading level is appropriate for interest and ability level of intended student group; level remains consistent throughout.	4
Commonwealth Accountability Testing System (CATS) "like" Assessment is provided	3
Variety of Assessments (diagnostic, formative, summative, open response, multiple choice, individual, small group, oral, demonstrations, presentations, self and peer performance, portfolio prompts) is included.	3
Includes activities and opportunities for integration of technology.	4
Reflects researched-based practices (e.g. hands-on activities, technology, problem-solving situations)	4
Differentiation techniques and activities suggested.	3
Comments:	**Total 48**

Rating Scale:	3 – Some potential for learning	1 - Not present
4 – High potential for learning	2 – Little potential for learning	0 – Not applicable

Organization and Structure	Rating
Organization is logical and allows for spiraling of content.	4
Vocabulary and key terms are clearly defined and easily accessible within each lesson.	4
Visual illustrations (e.g. graphs, charts, models) and examples are clearly presented and content-related.	4
Illustrations and language reflect diversity (e.g. racial, ethnic, cultural, age, gender, disabilities).	3
Legible type, length of lines, spacing, and page layout and width of margins contribute to overall appearance and use.	4
Student materials seem durable and conducive to daily use.	4
Includes sufficient glossary, index and appendices.	4
Employs accurate grammar and spelling	4
Organization of material can be effectively used with Standards Based Units, Core Content and Program of Studies.	4
Comments:	**Total 35**

Resource Materials	Rating
Teacher materials coordinate easily with student materials (e.g. additional resources included at point of need, student pages shown, integration of technology indicated)	4
Activities are included that adapt to the various learning styles, intelligences, and interest/ability levels.	3
Extension activities including adaptations and accommodations for students with special needs.	3
Resources provide objectives, background information, common student errors, hints, advice for lesson implementation and real-world connections, connections with career and/technology and references (e.g. solution manuals, study guides)	3
Suggestions are made for integration of themes and /or interdisciplinary instruction.	4
Integration opportunities suggested and examples given.	4
Teacher resources are available online.	4
Online resources available – Repeat of information in text.	2
Online resources available – Practice skills only.	2
Online resources available – New application materials.	2
Comments: Website seems like it would be very useful; however, many of the activities would not load. Even after loading some additional software there were still many features that would not work.	**Total 31**

Rating Scale:	2—Minimally
4—All or the time	1—None of the time
3—Some of the time	0— Not applicable